

ALL ITEMS WITH AN ASTERISK MUST BE COMPLETED

BOX ELDER COUNTY BUILDING PERMIT APPLICATION

*Date of Application		*Date Work Starts		Receipt No.	Date Issued	Permit No.												
*Proposed Use of Structure				BUILDING FEE SCHEDULE														
*Building Address				Square Ft. of Building	Valuation \$													
*Address Certificate No.		Assessors Parcel No.		<input type="checkbox"/> Rough Basement	Building Fees													
*Lot #	*Block	*Subdivision Name & Number		<input type="checkbox"/> Finish Basement	Plan Check Fees													
*Property Location				Carport Sq. Feet		Electrical Fees												
<input type="checkbox"/> *If metes and bounds see instructions				Garage Sq. Feet		Plumbing Fees												
*Total Property Area - In Acres or Sq. Ft.		Total Building Site Area Used		No. of Building	R. Value	Mechanical Fees												
Business Name (if applicable)				No. of Stories	Walls	Roof												
*Owner of Property		Phone		No. of Dwellings	R	R												
*Mailing Address		City - Zip		Type of Const.	Occ. Group													
*Architect/Engineer		Phone		No. of Bedrooms		Maximum Occupancy												
*General Contractor		Phone		Fire Sprinkler: <input type="checkbox"/> Yes <input type="checkbox"/> No		Prepay ()												
*Business Address, City, State, Zip		*State License No.		Type of Construction:		State Fee												
*Electrical Contractor		*Phone		<input type="checkbox"/> Block <input type="checkbox"/> Brick <input type="checkbox"/> Brick Variation		Deposit												
*Business Address, City, State, Zip		*State License No.		<input type="checkbox"/> Concrete <input type="checkbox"/> Frame <input type="checkbox"/> Steel		Subtotal												
*Plumbing Contractor		*Phone		IMPACT FEE SCHEDULE														
*Business Address, City, State, Zip		*State License No.		Storm Drain: Site Area _____														
*Mechanical Contractor		*Phone		Impervious Surface: _____														
*Business Address, City, State, Zip		*State License No.		Water (ERUs= _____)														
*Previous Usage of Land or Structure (Last 3 Years)		*Dwelling Units Now on Lot		*Accessory Buildings Now on Lot		Parks & Recreation												
Type of Improvement/Construction:		Type of Improvement/Construction:		Type of Improvement/Construction:		Electric (Site Area: _____)												
<input type="checkbox"/> Addition <input type="checkbox"/> Build <input type="checkbox"/> Convert Use <input type="checkbox"/> Demolish		<input type="checkbox"/> Fence <input type="checkbox"/> Remodel <input type="checkbox"/> Repair <input type="checkbox"/> Sign		*No. of off street parking spaces: Covered: _____ Uncovered: _____		Sewer (ERUs= _____)												
SUB-CHECK		ZONE	Zone Approved By:	Grand Total														
<input type="checkbox"/> Disapproved		Date	Sub-Check By:	Comments:														
<input type="checkbox"/> Approved				Water Meter Size: _____ Water Service Size: _____														
Minimum Setbacks in Feet				Deposit Required: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount \$ _____														
Front	Side	Side	Rear	This application does not become a permit until signed below														
Indicate Street if Corner Lot				Plan Check OK by: _____ Date _____														
<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 5px; margin-right: 10px;"> <table border="1" style="width: 100%; text-align: center;"> <tr><th colspan="4">Minimum Setbacks in Feet</th></tr> <tr><th>Front</th><th>Side</th><th>Side</th><th>Rear</th></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table> </div> <div style="border: 1px solid black; padding: 10px; flex-grow: 1;"> <p style="text-align: center;">Plot Plan</p> <div style="display: flex; justify-content: space-between;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">Property Line</div> <div style="text-align: center;"> <div style="border: 1px solid black; padding: 5px; width: 80%; margin: 0 auto;">House or House & Garage If Attached</div> </div> <div style="writing-mode: vertical-rl;">Property Line</div> </div> <p style="text-align: center; margin-top: 20px;">Indicate North</p> <p style="text-align: center; margin-top: 10px;">STREET</p> </div> </div>				Minimum Setbacks in Feet				Front	Side	Side	Rear					Signature of Approval: _____ Date _____		
				Minimum Setbacks in Feet														
Front	Side	Side	Rear															
This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction and that I make this statement under penalty of perjury.			Signature of Contractor or Authorized Agent _____ Date _____ Signature of Owner (if Owner) _____ Date _____															

**HONEYVILLE CITY FEES
WHEN APPLYING FOR A
BUILDING PERMIT**

Water Impact Fees - \$3,784.00

Water meter - \$150.00

Parks and Recreation - \$674.00

Occupancy Deposit - \$500.00 - \$450.00 is returned when final inspection has been approved.

County fees – variable

State fee – 1% of county fee

City fee – 10% of county fee



BUILDING AND INSPECTIONS

Box Elder County Building Permit Submittal Requirements

Use the check list below to ensure you provide to the county all required items when turning in plans for building permits. The form should be signed by the contractor indicating that all required documentation has been provided. Any missing items may cause a delay in processing the application. **This sheet must be returned when submitting.**

2 (two) COMPLETE SETS OF BUILDING PLANS – THESE MUST INCLUDE:

- ◆ **PLOT PLAN** – Show the location and distances on the property from property lines (and existing structures if applicable) where the structure will be built.
- ◆ **ELEVATION DRAWINGS** – Include all four sides for new construction and partial views for additions and remodels.
- ◆ **WALL SECTIONS** – These typically are one of the most important drawings to the Inspection Department during the review process. Please ensure that the drawings are clear and complete. Most applications that are returned to the contractor are due to incomplete wall sections.
- ◆ **FLOOR PLANS** -- Of each level including plumbing, mechanical, electrical plans and gas line with venting diagram.
- ◆ **PROOF OF WATER** – Through a private water company, or special service district. Be certain your architect/engineer understands the requirements of your culinary water provider prior to designing a home to be built in Box Elder County. *To include pressure and distance to structure.*
- ◆ **PROOF OF SEPTIC TANK** – Obtain letter from the Bear River Health Department.
- ◆ **PROOF OF SPRINKLING SYSTEM** – Unless within 500 feet of a fire hydrant. If on well-water, a sprinkling system and holding tank may be required.
- ◆ **RES-CHECK OF COMM-CHECK** – Showing compliance with the 2009 JECC
- ◆ **PRESCRIPTIVE METHOD** – Showing compliance with the 2009 JECC

PLANS MUST BE WET STAMPED AND SIGNED BY THE ENGINEER. Copies may be denied. If the engineering packet references a different city and subdivision, they will be denied.

Building Permit Application

The application must be complete when submitting. The general contractor, electrical, plumbing, and/or mechanical contractor(s) must be included along with the contractor license number(s). Valuation and signature section must be complete.

Signature: _____ Date: _____

UTILITY CONTACTS
(Revised 1-2017)

<p>HEALTH DEPARTMENT Bear River Health Department</p>	<p>Mark Rees Brigham City</p>	<p>435-257-3318 (Tremonton) 435-734-0845 (Brigham City)</p>
<p>TELEPHONE COMPANIES Frontier Communications Qwest</p>	<p>Matt Ivester Kim Larry</p>	<p>801-626-5401 435-257-8125 800-526-3557 (Developers) 435-257-8117</p>
<p>POWER Utah Power (North)</p>	<p>Robert Weyland</p>	<p>435-257-6703</p>
<p>POWER Utah Power (South)</p>	<p>Cherel</p>	<p>801-629-4374</p>
<p>GAS Questar Gas</p>	<p>Jory McCormick</p>	<p>801-710-9028</p>
<p>FLOOD CONTROL (Residents of South Willard ONLY) Willard Flood Control</p>	<p>Mike Braegger</p>	<p>801-731-5522</p>
<p>WATER Division of Water Rights ACME Water Thatcher-Penrose Bothwell Water Co. West Corinne Crouse Creek Bear River Water Conservancy Dist. Honeyville Snowville Deweyville Perry City Mantua City Plymouth Howell South Willard Riverside/North Garland UKON Water</p>	<p>Logan Office Kendall Morris Randy Nelson Doug Newman Byron Nelson Chad Hardey Jay Turner Voneene Jorgensen Emily (Honeyville City) Gary Frandsen Howard Healy Perry City Tracy Thompson Kim Starr Craig Hawkes Nan Greatwood Neil Capener/Alan Anderson Brian Shaffer</p>	<p>435-752-8755 (Well Permits) 435-279-1044 435-279-3598 (Cell) 435-279-6172 435-854-3854 435-854-9656 435-744-5160 435-747-7488 435-723-7034 435-279-8425 435-872-8274 435-257-7778 435-723-6461 435-734-2339 435-458-2107 435-471-2219 801-941-6785 435-237-1077 / 435-279-4460 435-230-4758</p>
<p>CORINNE DRAINAGE DIST (contact when building permit applied for/issued)</p>	<p>Van Bingham Newl Norman Dutch Roache</p>	<p>435-279-4917 435-720-0618 435-744-2660</p>