



Final Plan Application

Project/Subdivision Name: _____

Approx. Location: _____

Parcel Number(s): _____ Total Acres: _____

Number of Lots: _____ Number of Lots Per Acre: _____

Phase _____ of _____

Contact Information

Developer: _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Engineer: _____

Company Name: _____

Address: _____

Phone: _____ Email: _____

Property Owner: _____

Check Here if Same as Developer

Address: _____

Phone: _____ Email: _____

Final Plan Requirements (Ordinances 10-5-11)

- Complete all conditions/requirements set by the Planning Commission at Preliminary Approval
- Finalized Covenants, Conditions, and Restrictions (if applicable)
- Any applicable Agreements finalized, signed, and proof of recording with County provided (Agreements with Honeyville City must be finalized and remain unsigned)
- Finalized set of preliminary drawings certified, stamped construction drawings and specifications as prepared by a licensed Civil Engineer
 - Improvement drawings and information shall conform to City Codes 10-31-3 and other applicable requirements of City Code 10-31
- Final Storm Drain Calculations
- Proof of Tax Clearance
- Finalized Construction Cost Estimate

One full sized (24" x 36"), one reduced (11" x 17"), and one electronic PDF form shall be submitted of the following (the top of the sheet should face up or to the right):

- Format of Final Plat as Required by the County**
 - Permanent photo-copy on 3 to 5 mil Mylar
 - Outside or trim line dimensions 19" x 30"
 - Borderline one and one-half inch on the left margin, one quarter inch minimum border on remaining three sides
 - All lines, dimensions, marking in waterproof black ink (no adhesive labels)
 - Plat drawn to a scale not less than 1" = 100' and shall indicated the basis of bearings, true North point, name of project and quarter section, block and lot number of property under construction
 - The plat shall be signed by all required and authorized parties with appropriate notarial acknowledgements
 - Vicinity Map
 - The date, North Arrow, written and graphic scales
 - Boundaries of proposed subdivision accurately shown with bearing and dimensions
 - Corners of all adjoining subdivisions and land identified by lot and block numbers, subdivision names, owners, etc
 - Names, widths, lengths, bearings and curve data on center lines of proposed streets, alleys, easements, approach angles
 - Streets named or numbered consecutively
 - Survey, mathematical information, and data to locate and retrace all interior and exterior boundary lines
 - All lots, blocks, and parcels delineated and designed with number or letter, dimensions, areas, boundaries and courses
 - Title of subsequent sheets consistent
 - Basis of bearing, section monument, ties to adjoining subdivisions shown
 - Monuments and stakes shown at all key locations

- The location of all monuments placed in making the survey, including a statement as to what, if any, points were reset by ties**
- Sheets arranged such that lots are not split between sheets
- Right of Way lines shown for all streets, utilities, etc
- Side lines of all easements drawn and identified
- Legal description of property to be subdivided with references
- Certification of survey by licensed, professional land surveyor
- Owner's dedication
- Blocks for signatures of the Planning Commission, Mayor, City Engineer, City Attorney. A block for the Box Elder County Recorder shall be provided in lower right hand corner
- Such other affidavits, certificates, acknowledgements, endorsements and notarial seals as are required by law, by this Code, or by the City Attorney
- Note affirming soils report has been completed (if applicable)
- Copies of final plat to be good quality, true dimensions, clear, and readable

*All plans must be prepared and stamped by a licensed and/or certified professionals including, but not limited to, architects, landscape architects, land planners, engineers, surveyors, transportation engineers or other professionals as deemed necessary by the City.

**Any monument or benchmark that is disturbed or destroyed before acceptance of all improvements, shall be replaced by the Developer under the direction of the County Engineer/Surveyor.

***Complete applications must be submitted two (2) weeks prior to Planning Commission / City Council.

**Applicant Certification
Final Plan**

I swear the statements and answers contained herein, in the attached plans, and other exhibits, thoroughly, to the best of my ability, present the argument in behalf of the application requested herewith, and that the statements and information above referred to are in all respects true and correct to the best of my knowledge and belief. I also certify and agree:

- I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application and to appear on my/our behalf before any city commission, board or council considering this application.
- I understand that Honeyville City may rescind any approval or take any other legal or appropriate action for information or representations submitted that is incorrect or untrue.
- I have reviewed the applicable sections of the Honeyville City Land Use Ordinances and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses.
- To pay all fees associated with this project as assessed by the current adopted Consolidated Fee Schedule, as well as any fees associated with any City Consultant (e.g. engineer, attorney.)
- The applicant shall also be responsible for all collection fees incurred including a collection fee of up to 40% (pursuant to the provisions of the Utah Code Ann. §12-1-11).
- To allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Developer's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

Agent Authorization

State of Utah)

County of _____)

I/We , the sole owner(s) of the real property located at _____,

Honeyville, Utah, hereby appoint _____ as my/our

Agent with regard to this application affecting the above described real property, and authorize

said Agent to appear on my/our behalf before any city commission, board or council

considering this application.

Dated this _____ day of _____, 202_____

Signed: _____
Property Owner

Property Owner

Subscribed and sworn to before me on this _____ day of _____, 202_____

Notary Public